



GLASSFORD PRIMARY SCHOOL PARENT COUNCIL

Minutes of the Parent Council Annual General Meeting held on Tuesday 30th May 2017 at 7.00pm

Members present: Richard Wilson (Chair)
Christine Hall (Secretary)
Anne Anderson
Dawn Hamilton (Treasurer)

In attendance: Audrey Donnelly (Head Teacher)
Laura Ann Bailkoski (Teaching Staff)
Rev Bill Stewart

1. Welcome

Richard welcomed everyone to the meeting

2. Apologies

Apologies were received from Councillor Isobel Dorman and Yasmina Brown

3. Minutes of the Previous Meeting

Anne Anderson proposed and Christine Hall seconded the Minutes from the previous meeting.

4. Action from Previous Minutes

Since last years AGM was a year ago, it was felt all issues had been dealt with satisfactorily

5. Chairpersons Report

Richard started by apologising for not attending all the meetings through work commitments but he was still fully supportive of the work of the team. He thanked all the Teaching staff led by Audrey in what has been a difficult year with moving school, settling in and various staffing challenges. All events have been well supported. He thanked Christine and Dawn for their respective roles and also Anne in leading a successful fundraising campaign. Thanks were also extended to Bill Stewart and the wider community of parents for continual support of the school and the aims.

6. Fundraising Update

- The Ragbag bins was emptied last month and we received £58.50 – next full collection September approx.
- The Beetle Drive raised approx £30
- The May Disco raised approx £95 though this was higher because the refreshments had been paid for by the Beetle Drive costs.

Going forward Anne suggested we look at what the School wishes to purchase so we can target fundraising. As budgets ever reduce, we may have to even purchase essentials like books and printer toners. Also, we should look to involve more of the village community in events such as the Beetle Drive or Quizzes. When it is time to arrange the Christmas Fayre, we could possibly change the focus to less stalls and more children activities such as tattoos, face painting etc. This will be further discussed in the Autumn. Also, a spring fayre could be a good fundraiser.

7. Financial Report

Dawn presented a full audited balance sheet showing the financial position of the Parent Council Account. There is currently a bank balance of £3784.09 which is down approx. £200 from last year but this is because we intentionally spent more this year on equipment that the School requested. Around £1400 was raised through fundraising during the year. This was in addition to a grant that has been received for running the multi sports club and an award from the Round Table to purchase camera equipment. The report was approved by Christine and seconded by Richard

8. Head Teacher's Report

- P1 Inductions going well – 11 due to start and the second part of Induction is Thursday 1st June
- Incomplete ground works – Audrey has been in contact with Schools Modernisation team to get outstanding ground work completed and the Contractor has been on site. It was due for completion by end of May. Christine to contact Schools Modernisation Team on PC behalf and enquire as to progress with various issues.
- P7 Transition programme underway and is providing good value. P7s visit to Academy is next Wednesday and Friday. 7 P7's going to the Academy and 1 to Duncanrigg
- Pupil Equity Funding (PEF) – this is an award from Education Scotland to schools to target closing the gap in attainment. Glassford has been awarded £2400 and this will be used to pay for a supply teacher on 20 mornings throughout next term to work individually with some children who need extra support in literacy or numeracy.
- Governance Review outcome due to be published soon
- Staffing
It has been confirmed that the School is due to have 2 classes next year – P1/2/3 and P4/5/6/7. This means 25 children which is capacity in the first class and 19 in the second class. Serious concerns were aired about a) lack of capacity in P1/2/3 for any new children or families wishing to attend Glassford who move into the village, b) about the continued workload and pressure on teachers teaching such large composite classes, c) the school is very exposed if one of those class teachers is absent for any reason next year and again no supply can be sourced, d) the Council appears to have reversed the additionality teacher that we secured in November and were given assurances that this was permanent and not dependant on school role. There were other concerns also expressed but these were the main ones. Anne Anderson and Audrey separately have had discussions with Councillor Graeme Campbell and he is keen to hold a meeting with the PC. Christine to pursue this and get a date for a meeting with all interested parents. Christine will also draft a letter to the Director of Education Tony McDade, to local MP's and also letter other Councillors to raise our concerns.
- Thanks was expressed by Audrey to the continual support by the Parents in what has been a challenging year.

9. Election of Office Bearers & Committee

Richard Wilson was re-elected as Chair

Christine Hall was re-elected as Secretary

Dawn Hamilton was re-elected as Treasurer

Committee: Saima Khan and Joanne Smith resigned from the Committee. Anne Anderson was elected on to the Committee and the other spaces will be filled at the first meeting in Aug/Sept

Co-Opted: Bill Stewart was happy to be re-elected as a co-opted member.

10. Any Other Business

- Richard to try and pop into to P1 Induction on Thursday to spread word about PC to new parents

- P7 Night Out will be to the cinema and a meal on Wed 21st June. PC will contribute £10 per child. Christine arranging hoodies (at parents expense) for the leavers.
- After School taxi – If KayCars happy to continue into next year, numbers look OK. Christine taking over the admin of it and has organised a new bank account for the purpose.
- David Wilson Homes – still no response to letter or e-mail requesting funding support. Christine will chase up one more time but doesn't look very positive
- Christine to write letter of thanks to Round Table for donation to buy Cameras.
- Sals Shoes – an initiative to collect old shoes/ boots or trainers and pass to needy children. It was agreed the School would support this and Christine will source posters and make arrangements.
- It was clarified that all children at the school have given permission for their photos to be used by the School and this includes on the School website or in newspapers. It was agreed that photos on the website and in the media raises the profile of the School and should be encouraged
- Sparkle the Hippo was successfully painted by the children and some parents and has been delivered to Hamilton for the Big Stampede Art Trail. Children are encouraged to take part this summer in the trail. The children really enjoyed drawing their designs and the final design incorporates 3 childrens ideas.
- Anne is leaving some Gala programmes with the School if anyone wishes to purchase them at £1.50 each
- Disappointment was expressed at the few numbers of parents in attendance at this meeting but perhaps this was because of the change of day (due to Academy meetings). Wednesdays generally suit better. Team to informally encourage other parents to get involved and attend the next meeting.
- We should use local Echoes newspaper more to raise our profile – Christine to liase with Audrey and submit a report to Les fortnightly.

11. Date & Time of Next Meeting

The date of the next meeting, which will after the new school year has begun, will be agreed in August 2017.

Richard then closed the meeting at approx 8.30pm with thanks to everyone for attending.

GLASSFORD PRIMARY SCHOOL PARENT COUNCIL

FINANCIAL STATEMENT

FOR THE YEAR ENDING 30TH APRIL 2017

	£		£
<u>Balance as at 1st May 2016</u>		<u>Balance as at 30th April 2017</u>	
Bank	3991.75	Bank	3784.09
<u>Income</u>		<u>Expenditure</u>	
May Disco	173.20	May Disco	100.05
Rag Bags	354.80	P7 Leavers trip	70.00
Reindeer Day	141.00	Floor mats for school	627.94
Halloween Disco	155.50	Halloween Disco	85.93
Christmas Fayre	485.60	Christmas Fayre expenses	86.40
Beetle Drive	110.00	School purchases	1230.93
Bag Packing	143.05	T Shirts , sports	179.80
Easter Raffle, tea	123.50	Coach Hire	320.00
Open Afternoon	486.74	School hire	<u>195.40</u>
Grant - SLC	<u>515.40</u>		2896.45
	2688.79		
	<u>6680.54</u>		<u>6680.54</u>
<u>Fundraising</u>			
Reindeer Day	141.00		
Rag Bags	354.80		
May Disco	73.15		
Halloween Disco	69.57		
Christmas Fayre	399.20		
Easter Raffle, Tea	123.50		
Bag Packing	143.05		
Beetle Drive	<u>110.00</u>		
	1414.27		

Checked in accordance from books and records provided and found to be in order.

Treasurer

Dawn Hamilton

Auditor

Elysha A. Marshall

Date

15 May 2017