



# GLASSFORD PRIMARY SCHOOL PARENT COUNCIL

## **Minutes of the Parent Council Meeting held on Tuesday 29<sup>th</sup> August 2017 at 7.00pm**

**Members present:** Christine Hall (Secretary)  
Anne Anderson  
Dawn Hamilton (Treasurer)

**In attendance:** Audrey Donnelly (Head Teacher)  
Laura Ann Bailkoski (Teaching Staff)  
Rachel Goldie (Teaching Staff)  
Yasmina Brown  
Janet Hamilton  
Gordon Innes  
Lee Rogers  
Pamela Buchanan

**Secretary:** Christine Hall

### **1. Welcome**

Christine welcomed everyone to the meeting

### **2. Apologies**

Apologies were received from Rev Bill Stewart and Councillor Isobel Dorman

### **3. Minutes of the Previous Meeting**

Anne Anderson proposed and Dawn Hamilton seconded the Minutes from the previous meeting.

### **4. Action from Previous Minutes**

No Actions outstanding or Business arising from the last Minutes

### **5. Chairpersons Report**

There was nothing that wouldn't be discussed through the course of the meeting.

### **6. Fundraising Update**

- The Ragbag bin is awaiting a collection as it is full, It was emptied at the end of the summer term raising approx £60.
- The Ragbag Street Collection will be arranged for 19 September
- Anne will arrange a separate sub meeting to discuss and make plans for events such as Christmas Fayre.

- It was suggested we have a focus for fundraising. Although the School does not have any definite fundraising requests at this point, buses continue to be the biggest spend in a year, circa £1000. It was agreed Anne would create a visual bus fund target display where we could monitor our fundraising achievements.
- Halloween Disco to be arranged for School kids on Friday 27/10 in School Hall
- Anne highlighted that the rates for hiring the School Hall and Village Hall seems to have been reduced by 50% for community/ school/ fundraising events\*.  
*\*(after the meeting we learnt that fundraising events are not eligible for the community rate and will be charged at usual hourly rate. There is also a new cost structure in place which means a janitor rate needs applied to weekend hires meaning some lets won't be cost effective). We are awaiting more clarification on this.*

## **7. Head Teacher's Report**

- Staffing – fortunately the staffing is the same as what was planned pre summer – Mrs Goldie and Mrs Steven cover P1+2, Mr Angus (NQT) assisted by Ms Waring takes P3/4/5 and Miss Bailkoski has P6+7. Mrs Houston continues to be absent through illness.
- School role approximately 44
- It has been agreed to work more closely with other small schools with regards to the School Improvement Plan to share learning and goals. The focus this year is on health & wellbeing. The School will also be looking at improving attainment in reading, listening and talking
- SLC are introducing a monitoring and tracking programme regarding pupils progress which we will be participating in, alongside other Strathaven schools. This will involve raising awareness of benchmarking across literacy and numeracy.
- Standardised assessments for P1, P4 and P7 will also be introduced.
- Homework is designed to reinforce concepts taught in class and allow parents to be involved in their child's learning. If parents are unsure on what teaching methods are being used, they are encouraged to speak to the teacher for clarification.
- PEF – Pupil Equity Finding - £2400 per year. This will be used to employ a supply teacher (Mrs Brown) who will come to school around 4 hours a week to work directly with those children needing extra assistance.
- September – it is planned to hold a curriculum evening where parents will be encouraged to attend and meet the class teachers and discuss the curriculum. The PC could also have a presence. It is not a parents evening where individual progress will be discussed. Possibly 13<sup>th</sup> Sept – date to be confirmed.
- A 'Showcase' event per class is planned where the classes will show off a topic they have been studying and families will be invited along. However thought needs to be given to children whose parents can't attend as we do not wish them to feel sidelined in any way.
- The School will be putting on a Christmas Show this year- parental support may be required in the run up with regards to plans and costumes.

## **8. Election of Committee**

Unfortunately Richard Wilson as Chair resigned from this post due to work commitments leaving a Chair vacancy and there are also 4 committee members spaces. It was agreed Christine would combine Chair and Secretary. It was also agreed that Pamela, Yasmina, Janet, Gordon and Lee would all join the Parent Council.

Laura Ann Bailkoski, Audrey Donnelly and Rev Bill Stewart would continue to be co-opted members.

## **9. Any Other Business**

- Time Capsule – Christine along with the Committee to look for a suitable time capsule container then we start gathering items to put into it. Elaine Richardson has already given us valuable details and suggestions about what could be used and what to consider. Some sort of metal lidded box which is fireproof would be ideal. It will be stored within the school somewhere and not buried outside.
- Flip Out Trampoline Sessions – Flip Out at Rutherglen are offering school children free sessions in a bid to fight obesity. Christine to phone to enquire.

- Garden areas – we will look in the Spring at what areas need to be planted – meanwhile we would like to plant some bulbs for spring colour on grassy areas at the entrance in particular. Christine along with committee to see if cheap/ free bulbs could be sourced. These could be planted one afternoon with the children during school. B&Q Community was suggested.
- Wildflower seeds – if we can source some free wildflower seeds, we would like to plant some in the wooded area on the hill.
- Kirsty from the Library had spoken to Anne earlier in the year about possibly holding a rhyme time session in the School to encourage pre school children to become familiar with the School. Anne to speak to Kirsty again (as she had been off sick) and then liase with Mrs Goldie.

#### **10. Date & Time of Next Meeting**

The next meeting will take place on Tuesday 3<sup>rd</sup> October 2017 at 7.00pm in Glassford School.

Christine then closed the meeting at approx 8.45pm with thanks to everyone for attending.